

## Draft Grants Criteria

- Only projects designed to meet purely local needs or which demonstrably provide significant benefit to the local community will be considered. Organisations must operate on a non-profit distributing basis.
- The Council will target its support to those organisations that contribute towards the achievement of its general priorities and objectives and, more specifically, those set out in the Community Wellbeing Plan.
- Grants will not normally be awarded for projects designed purely for places of worship. Consideration will, however, be given to applications for assistance towards Church Halls and other Community Halls where use and/or hiring is open to all.
- In considering any application, the Council will have regard to existing facilities/projects of a similar nature designed to meet the same needs.
- In deciding upon the appropriate level of support, the Council will have regard to other sources of income available to your Organisation.
- In submitting an application, the Organisation must provide evidence that it has adopted a Constitution and that a properly constituted committee of management has been appointed.
- The Council must be satisfied that the applicant has the necessary expertise and resources to see the project through to successful completion.
- Grants will not be made in respect of projects on which work has already started, or in lieu of expenditure to which applicants are already committed.
- Grants will be paid in arrears. Clear evidence of expenditure incurred must be provided, before payments are made.
- Any grant approved will be subject to certain conditions which must be satisfied before payment is made. The applicant must indicate acceptance of such conditions when any offer of a grant is made.
- Applicants must submit the organisations latest accounts, constitution and safeguarding policies where necessary
- All Organisations will be required to submit accounts for any year in which a grant has been paid. The accounts should be independently examined.
- Organisations will be required to provide details of performance against targets set.
- Membership of the Organisation making the application should be open to all, with no application for membership being refused on anything other than reasonable grounds.
- Applicants who have received a grant in the past are advised that this does not guarantee any future commitment by the Council
- South Bucks District Council must be recognised as supporter of the project. This could include installation of a plaque at the site or inclusion on any publicity material relating to the project.
- All successful applications must complete an evaluation form and where necessary submit proof of purchase(s). Failure to submit the evaluation form will disqualify the organisation from any future applications.
- Grant awarded must be spent in full as per application, there must be no changes as to how the funds are spent.
- The applicant is responsible for any insurances, maintenance, or other associated costs of the project.
- Project must be completed by end of financial year.